



MINUTES

Staff Senate Regular Meeting

May 28, 2021, 8:30 am, Virtual



- I. Establishment of **Quorum** occurred at 8:31am
- II. Call of Meeting to Order by Chair Baca occurred at 8:32am. **Present:** Georgia Baca, Karen Wezwick, Matthew Cordova, Jessica Flores, Gloria Pacheco, Lawrence Vigil and Emily Ulibarri. **Absent:** Shannon Ortiz; **Guests** in attendance were Matthew Bowie, Germaine Baca, Cynthia Branch and Donna Sanchez-Pino.
- III. Approval of **Agenda**—As is, motioned by Lawrence Vigil, 2nd by Jessica Flores, motion passed.
- IV. **Approval of Minutes**
 - A. April 8, 2021, Regular Meeting minutes--no changes, motioned by Jessica Flores, seconded by Gloria Pacheco, passed.
 - B. All Work Sessions presented (April 21 & 30, May 12 & 17, 2021) motioned to be accepted with no changes by Jessica Flores, seconded by Gloria Pacheco, motioned passed. May 26 minutes were not approved, as they were not available.
- V. **Public Comments** – no comments
- VI. **Informational/Discussion Items**
 - A. Committee updates/Shared Governance—no report
 - B. Staff Senate Stipends Clarifications and deadlines – Chair Baca reviewed stipend documents and deadlines, and questions were answered pertaining to the process. All paperwork should be ready to be presented for payment to HR by June 6, 2021.
 - C. Staff Senate Election process & dates—Nominations were announced, and there are 4 nominees: Lawrence Vigil, Shannon Ortiz, Emily Ulibarri and Raymond Varela, each for the group to which they belong. Campaigning period now runs for two weeks, then voting will run until 4pm on the 18th.
 - D. Employee End of Semester/Year get-together – plans, ideas – survey sent out to all staff returned a preference of a Friday afternoon gathering, on June 25th or July 2nd. Shannon will prepare a flyer to announce the End of Sem Event.
- VII. **Action Items:**
 - A. Approval of SS Constitution and By Laws revisions/Addendums – As all updates, revisions and changes were completed, and the Addendum was written, Lawrence Vigil motioned that we accept the changes as presented, from all the work sessions held in the past year; Jessica Flores seconded, and roll call vote proved all in favor – motion passed.
- VIII. **New or Follow-up Items for Next Meeting's Agenda:**
 - A. Staff Senate Stipend / Clarifications and Deadlines
 - B. Election preparation for Staff Senate
 - C. Employee End of Semester (Year) get-together
- X. **New Business**
 - A. Four-Day Work Week
 - B. Two-week Get-together throughout the summer – something fun for staff – Bingo Night, Movie Night, Back to School Breakfast/Brunch