



## Minutes

Staff Senate  
Emergency Meeting  
October 3, 2025  
Friday 12.00 pm  
Amberlyn's Office in Allied  
Health/ Google Meeting

- I. Establishment of Quorum / Roll Call**
- II. Call of Meeting to Order**  
Meeting called to order at 12:12 p.m.
- III. Approval of Agenda– September 12, 2025**  
Amberlyn made a motion to approve the minutes of September 12, 2025. Crystal seconded that.
- IV. Approval of Minutes-October 3, 2025**  
Amberlyna made a motion to approve the agenda for October 3, 2025. Crystal seconded that.
- V. Public Comments (3 min. limit)**  
No public comment.

**VI. Informational / Discussion Items (Action Item if specified)**

**Shared Governance Vote on Tuition Waiver Benefit Guidelines For LCC Classes**

Amberlyn reviewed the current guidelines around how much time Luna employees receive to attend classes. She does not agree with the new policy that states the number of hours allotted weekly to attend classes will be reduced from 5 hours/week to 3 hours/week. We discussed this and agreed that we want to keep the current amount of hours at 5 hours/week and will vote no on this policy. We disagree that the staff must be in a certificate or degree-seeking program and we want to see this policy be for any classes that the employee wants to take. We want to change the definition of dependent to be a domestic partner or child (because some couples are not legally married, but are living together).

Amberlyn moved that staff senate disagree with the new tuition benefit waiver guidelines pending our changes be made which are FT employees at 5 hours, PT employees at 3 hours, dependent definition changed to mean domestic partner or child, staff can either be enrolled in a certificate or degree program or be allowed to take classes without such designation. All in attendance voted in favor. Fayla seconded this motion.

**Movie Night Fundraiser Discussion**

Crystal and Andrea went to a meeting on 10/2 and found out that the school would have to purchase a movie licensing agreement which are approximately \$500 per movie. It was suggested that the Student Senate purchase the movie, and the Staff Senate and Student Senate split the proceeds from concessions. It was suggested that we do a bake sale fundraiser here at Luna and sell office to office, and we do bake sales around town. Discussion was had to have bake sales at games, and at the Trunk or Treat on Halloween. Andrea suggested bake sales at Admissions events. Mora Fall Fair Saturday, Oct. 25 11-3.

**VII. Unfinished Business / Follow-up Items**

- **Staff Organizational Chart**

Amberlyn talked to Kristi, HR director, who is not sure what the categories are, and Kristi wants more time to figure out the chart. Alejandro said that as part of our bylaws revision, we might get rid of the chart or revise the chart so that it works for us.

**VIII. New or Follow-up Items for next meeting**

**IX. Adjournment**

Motion to adjourn at 1:00 p.m. made by Amberlyn and seconded by Fayla.