



MINUTES  
Faculty Senate Regular Meeting

May 7th, 2020  
11:00am, Google Meet

I. Establishment of Quorum

Eight of 10 voting members present. Individuals present are Breanna Gould (Chair), Susan Grohman (Vice-Chair), Jason Killian (Secretary), Larry Fields (Senator, Humanities, Adult Basic Ed. and Early Education), Kim Baca (Senator of Associate Members) Jackie Romero-Arguello (Senator of Allied Health Services and Nursing), Rachael Lucero (Senator of STEM and Business) and Linda Salazar (Senator ex-officio/LRC).

II. Call of Meeting to Order

Meeting called to order at 11:01am.

III. Approval of Agenda

Motion to approve as is made by Susan, second by Kim.

Motion carries

IV. Approval of Minutes Regular Meeting – 4-30-2020

Under Kim Baca report, change following to concerns.

Motion to approve with modifications made by Susan, second by Kim. Motion carries.

V. Informational/Discussion Items

A. Senator/Committee Reports

Senator Reports

- Kim Baca- Senator of Associate Members: Adjuncts appear to be doing fine. Students are reporting feeling overwhelmed with work and that some instructors are unavailable. Students feel they have more work with less guidance.
- Jackie Romero- Senator of Allied Health Services and Nursing: Finals are continuing. A pinning ceremony was discussed. Students want a live scenario and are looking to hold one in the middle of July.
- Rachael Lucero- Senator of STEM and Business: Students are rebelling against the hands-on labs. Students did not receive any support from the company. Starting to discuss how to hold labs online for next semester.
- Linda Salazar- Senator ex Officio/LRC: Library is currently working on end of year fiscal paperwork and reporting.

Committee Reports

- Shared Governance (Breanna/Kim): Shared Governance: Discussed Board related issues. Board tabled policy 1520 and discussed removing Academic Leadership from Shared Governance. Policy 1520 was approved in May 2019 by the past Board.

B. End of Semester Evaluation Process

- C. Assessment, Faculty Senate and the Vice President have been coordinating. Three forms for CLOA were sent out. Administration has stated there are other concerns currently and that student evaluations will be mandatory only for classes that were initially designated as online. There are concerns with the current forms, as they only measure 3 objectives. The forms have not been sent out by Assessment as Assessment agrees with the VP and believes that those forms should be distributed by administration.

Dr. Susan Woods suggested that all the CLO's are measured, as well as the HLC. For the new CLO forms, classes with multiple sections, only one CLO form is needed and will include all sections. It is unclear who will fill out the form for courses with multiple sections. Breanna will follow up with the VP.

- D. End of Semester In-Service

Schedule will be sent out today. A Google Classroom was set up to facilitate the In-Service and will be live later today. Final grades are due Monday. It was discussed if electronic signatures would be acceptable and it sounds like that will be acceptable. The VP has requested an HLC update and will happen on Monday. Tuesday will be a hands-on training period. Assessment has from 10-1. An orientation for Google Classroom will be 1-2pm.

Assessment forms are due to the VP at noon on Friday and the Assessment Committee should be CC'd.

Webinars have been scheduled in Google Classroom, with 4 categories identified. Categories are Education, Teaching/Learning, Communication and Assessment. Open ended or discussion questions may be used to measure which individuals completed the modules. Alternatively, questions could ask how instructors will use the information provided in their classroom. It was also suggested that these modules could be conducted as a presentation during in-service.

## VI. Open Bills

No Open Bills

- A.

## VII. Action Items

### VIII. New or Follow-up Items for Next Meeting's Agenda

- A. Senator/Committee Reports
- B. Vote for Stipends
- C. Election Results
- D. 49% Rule
- E. Open Bills

## IX. Adjournment

Motion to adjourn made by Susan, second by Rachael.

Motion carries.

Adjourned at 11:53