



FACULTY SENATE MINUTES

Regular Meeting

Friday, September 13th, 2019,

2:00 pm, MEC Atrium

I. Call of Meeting to Order and Establishment of Quorum

- A. Establishment of Quorum 2:11pm
Breanna Gould (Chair), Susan Grohman (Vice Chair), Jason Killian (Secretary), Larry Fields (Senator, Humanities, Adult Basic Ed. And Early Education), Linda Salazar, (ex-officio/LRC), Kim Baca (Senator of Associate Members) Jackie Romero-Arguello (Senator of Allied Health Services and Nursing) David Rivera (Faculty, Humanities), Dr. Kenneth Patterson (Vice President of Instruction) and Olivia Kwykendall
- B. Call Meeting to Order at 2:11pm

II. Approval of Agenda

- A. Add approval of minutes from 8-12 to agenda. Motion to approve modified agenda made by Susan and seconded by Larry. Motion carries.

III. Approval of Minutes

- A. Add Jackie Romero-Arguello to list of individuals who attended. Change adjournment time to 2:53pm. Add discussion about requiring senators to stay the entire length of the meeting in order to maintain a quorum. Motion to approve modified minutes made by Susan and seconded by Jackie. Motion carries.

IV. Informational/Discussion Items

- A. Reports from all Senators
 - Jackie Romero Arguello-Senator of Allied Health: Discussed credit and teaching load concerns. Teaching loads can range as high as 17 hours to as low as 9. Discussed the possibility of assigning 15 hours as the standard load.
 - Kim Baca- Senator of Associate Members: Discussed concerns about lack of adjunct faculty office space. Adjunct faculty do not receive pay until classes have made, delaying their first paycheck. Adjunct are listed as teaching classes but have not been contracted prior. Adjunct faculty do not receive benefits. Discussed the possibility of these factors resulting in adjunct faculty leaving Luna.
 - Larry Fields- Senator of Humanities, Adult Basic Ed., and Early Childhood: No business to report.
 - Patricia Kuhlman- Satellite Senator: Absent
 - Rachel Lucero- Senator of STEM and Business: Absent
 - Louie Plagge- Senator of Trades: Absent
 - Linda Salazar- Senator Ex Officio, Learning Resource Center: Discussed Student Senate. Student Senate looking at ways to increase campus life opportunities by doing events such as movie night. Research into copywrite laws is required. Student Senate has several vacancies. Student game room has been busy, but is lacking some equipment such as foosballs Special Election Committee

- B. Vice Presidential Address
 - Dr. Kenneth Patterson- Vice President of Instruction and Student Services: Expressed his support for shared governance. Stated he tries to use an open-door policy. Wants to close the gap between administration and faculty.
- C. Shared Governance Resolution
 - Francisco Apodaca- Director of STEM: Presented 2 policy revisions to policy 1520 and 1690 that require the Board of Trustees to attend a minimum of 4 hours of training a year and for each Senate and Shared Governance to have a table at the Board of Trustee meetings. Individuals at the Board meetings should rotate. The goal is to have each Senate and Shared Governance approve the policy changes and have them in place by January.
- D. Shared Governance Council Representation
 - Kim Baca volunteered for role.
- E. Faculty Evaluations- Service
 - Distributed the proposed Faculty Evaluations. Changes are written in red. The service section, Board of Trustee attendance and Scholarship participation are new. Faculty senators are required to attend 2 Board of Trustee meetings a year.
- F. Faculty Handbook Changes
 - No discussion
- G. Course/Teaching Schedules
 - According to the handbook, 25% of classes should be offered Monday/Wednesday/Friday. If this is not possible, President Rael suggested a Monday-Thursday teaching schedule, with Fridays used for meetings. Susan and Jackie raised concerns with a Monday-Thursday schedule as this conflicts heavily with required schedules in the Nursing department.
- H. Campus Climate Survey
 - Tabled by Breanna (Chair)
- I. General Faculty Assembly
 - Discussed the possibility of holding a General Faculty Assembly so all full time and adjunct faculty can voice their feedback on issues impacting faculty. A tentative date of October 4th was suggested. A Doodle poll will be sent out to find out what times work best for faculty.
- J. Advisory Committee Formation
 - Geno Castillo- Director of Trades: Discussed role of advisory committees and how they can help with program reviews. The lack of advisory committees was a concern of the Higher Learning Commission. Susan and Jackie provided an example of the advisory committee that Nursing has, including how they work with Highlands and the stakeholders in the community.

V. Action Items

- A. Shared Governance Resolution
 - Tabled by Breanna
- B. Shared Governance Representation
 - Tabled as not all Senators were present to have a chance to volunteer.

VI. New or Follow-up Items for Next Meeting's Agenda

- A. Early Registration
 - Discussed how to get students to register earlier. Mentioned mapping out student degree plans and doing enrollment cards earlier so students have them and can see what classes they need.
- B. End of Semester In-Service
 - Cannot shorten due to contracts. Suggested to keep In-Service mandatory, but only for prep and grades.

VII. Adjournment

- A. Motion to adjourn made by Jackie, seconded by Susan. Motion carries. Adjourned at 3:48pm.