



Meeting
Assessment Committee Regular Meeting
October 20, 2023
4:00 pm, Google Meet

- I. Establishment of Quorum: Rachael Lucero, Larry Fields, Nicole Collins, Denise Fox, Germaine Sandoval, Betsy Sanchez Raymond Varela, Elaine Montano(Liaison)

Guests: Billie Mathews, Sherry Goodyear

- II. Call of Meeting to Order:

Meeting was called to order at 4:04 p.m.

- III. Approval of Agendas (October 20th, 2023):

Larry motioned to approve the Agenda of October 20, 2023, seconded by Stem department. All in favor. Motion passed unanimously.

- IV. Approval of Minutes (September 22nd, 2023):

The minutes of September 22, 2023 were approved with the following edits:

- Roman numeral V. b. Change word exist to exit.
- Combined into one meeting were Criterion 3&4 Assessment and curriculum.

- V. Information/ Discussion items:

- a. Climate survey-

The climate committee have been working on the Climate survey. The Assessment Committee and guests had questions on the format of the climate survey. The proposed date to complete the Climate survey is January 2024.

- b. LCC Employee Exit survey-

Assessment Committee and guests discussed the Exit survey. Continue the discussion on next meeting.

- c. Google Classroom CLOA –

Set up CLOA google classroom for each department.

- d. HLC documentation-

- HLC releasing findings late November or early December, 2023.
- HLC requested that we document all. Setup a google drive for documentation Policy and Procedures in Assessment.
- Identify and define co-curricular activities already assessed.

V. Action Items:

Discuss Google vs class room Zoom or modify the platform.

Platform discussion: IT Department, Assessment Committee, Staff & Faculty and Shared Governance.

VI. New or Follow-up Items:

a. Modify or keep the current Platform?

b. IT Department and Assessment, Staff and Faculty and Share Governance

b. Exit Survey

c. Climate Survey

VII. Adjournment

Betsy motioned to adjourned at 5:01 p.m. Nicole seconded the motion. All in favor. Motion passed unanimously.

VIII. Next Meeting: October 27th, 2023 at 4 p.m.