



## MINUTES

### Staff Senate Regular Meeting

July 7, 2021, 2:00 pm;  
in person in Fiscal-Georgia's office



- I. **Establishment of Quorum** occurred @2:08pm.  
**Present:** Georgia Baca, Karen Wezwick, Gloria Pacheco, Jessica Flores, Shannon Ortiz, Emily Ulibarri, Matthew Cordova, Lawrence Vigil. **Absent:** no one. **Guest:** Raymond Varela
- II. **Call of Meeting to Order** occurred at 2:11pm, after roll call showed presence of quorum. (Note: meeting location was switched at the last minute, as three of the members were going to be remote, and the MEC was not readily available to broadcast. Meeting was held in Georgia's office, in Fiscal.)
- III. **Approval of Agenda**—Matthew Cordova motioned that Agenda be adopted, with the June Regular Minutes tabled, as they were unavailable; Gloria Pacheco 2<sup>nd</sup>, roll call vote, motion passed.
- IV. **Approval of Minutes**  
Minutes for Work Sessions held on May 26, and June 10 were motioned to be approved by Lawrence Vigil, Gloria Pacheco 2<sup>nd</sup>, roll call vote, motion passed.  
June 24, 2021, Regular meeting (not approved, as they were not available)
- V. **Public Comments**—there were no comments.
- VI. **Informational/Discussion Items**
  - A. **Induction of new Senators**—all newly elected Senators stood and took their Oath of Office, signed them, and gave them to Sec. for the record.
  - B. **Nominations of Secretary/Treasurer & Alternate**—Lawrence Vigil nominated Gloria Pacheco; Karen Wezwick nominated Emily Ulibarri—Emily declined. No other nominations were offered.
  - C. **Staff Senate Orientation**—Gloria Pacheco gave an overview of the Constitution and Bylaws, to orient all newly elected senators of their responsibilities as Senators in Staff Senate.
  - D. **Committee updates/Shared Governance**, etc.—there were no reports given.
  - E. **Employee End of Semester get together discussion / feedback** – Chair & Sec/Treas shared the positive feedback received during and about this event. Thank you notes to the Fire Departments and the Mayor are needed, as they (and allowed for) watered down the grass before the event.
  - F. **HLC visit**—there has been an all-campus forum scheduled by the President for tomorrow, from 9 to 11am, to fill all in on the eminent visit, and the schedule sent out (with the announcement).
  - G. **Staff prep for Orientation Video** —Shannon and Raymond were requested to spearhead getting a video orientation program together for new students to be able to view. It would be walking the new student through the processes that they would be taking in getting enrolled, registered, and going to classes. After much discussion it was decided that this request was out of Staff Senate's purview, and that our response would be: It (the Orientation Video for New and incoming Students) needs to be taken to Public Relations to be done, instead of Staff Senate.
- VII. **Action items:**
  - A. **Election of Secretary/Treasurer & Alternate**—Gloria Pacheco was nominated by Jessica Flores, Matthew Cordova 2<sup>nd</sup>. Lawrence nominated Raymond Varela for alternate. Gloria requested to be able to visit with current Sec/Treas. before she accepts, so that she could be

certain that she was not getting into something that was going to overwhelm her current responsibilities. Matthew suggested tabling the matter, until someone accepted, and an alternate could be voted in, Jessica Flores 2<sup>nd</sup>. Roll call vote, skipping Chair and Sec., motion passed.

**VIII. Unfinished Business / Follow-up Items** – Sec./Treas. position election.

**IX. New Business** – no new business

**X. Adjournment** – Gloria Pacheco motioned the adjournment of the meeting, Lawrence Vigil 2<sup>nd</sup>, roll call vote, motion passed, meeting was adjourned at 4:11pm.  
Next regular Meeting tentatively: 8/6/21 at Fiscal, Georgia's office, with work sessions as needed-TBA.

DRAFT