



MINUTES

Faculty Senate Regular
Meeting Wednesday,
January 10, 2018,
1:00 pm, Nursing Dept.
Conference Room

I. Call of Meeting to Order and Establishment of Quorum

- A. Roll Call
- B. Establishment of Quorum—Quorum established at 1:06pm

II. Approval of Agenda

- A. Jessica-add Nichole Collins and discussion of certificate requirements to Discussion Item K. and Fill all senator positions to discussion item E. under Goals for FS.

III. Approval of Minutes from December 2017 Meeting

- A. Motion to approve agenda with changes to add Nichole Collins and the discussion of minimum requirements for certificate programs to item K. and Fill all senator positions to discussion item E. under Goals for FS for Informational/Discussion Items by Geno and second by Kenneth. All in favor- ayes. No nays. Approved
- B. Vote to approve minutes-tabled

IV. Informational/Discussion Items:

- A. Reports from all senators:
 - 1. Susan Grohman Senator of Allied Health Sciences and Nursing
 - a. Not Present
 - 2. Sara Vigil Senator of Associate Members
 - a. Adjunct faculty will be back next week
 - 3. Gene Sandoval Senator of Trades
 - a. No update
 - 4. Kenneth Bachicha Senator of Humanities, adult Basic Education, and Early Childhood
 - a. Will be his last meeting as senator-Will be moving into vice-chair position.
 - b. Humanities lost some of its adjunct instructors to other places of employment
 - 5. Geno Castillo Senator of STEM and Business
 - a. All faculty has been really bust working on program assessment
 - 6. Sherry Goodyear Satellite Senator
 - a. Last Trades Day in Springer had a good turnout of current students/faculty/staff and next Trades Day will be Friday 1/12

7. Linda Salazar Senator Ex Officio, Learning Resource Center
 - a. Not Present
- B. Student Academic Petition, New form, Henrietta Maestas
 - a. Tabled-not present
- C. Academic Director Reviews
 - a. Tabled-need more info
- D. Assessment Committee-Assessment Panel
 - a. Jessica-should panel become a standing committee in FS or in the Retention & Completion Committee? Kenny-Recommended that panel be a committee under Retention & Completion and if that can't take place, then FS will have it as one of their committees. Jessica-Suggested that this also be further discussed with Betsy, who is Panel facilitator.
- E. Goals for FS, for remainder of 2017/2018 school year—Need to fill all senator positions
 - a. Kenny discussed that as per bi laws, no more elections could take place, but there were positions that needed to be filled including Allied health & Humanities Senators. Jessica-Suggested that members self-nominate. Jackie-Self nominated for Allied Health Sciences and Nursing Senator. Sierra-Self nominated for Associate Members Senator. Sara-Self nominated for Humanities, Adult Basic Education, and Early Childhood Senator.
 - b. Kenny-mentioned that election committee needs members to begin planning for next year's election.
- F. Adjust By-laws to Add Treasurer Position
 - a. Jessica-FS will be in charge of Professional Development budget and will include monies for conferences, development weeks, etc. This calls for a need of a treasurer and we should possible create the position and then we will be prepared to take budget responsibilities. The position needs to be developed and then it can move to action item.
- G. Sick Leave
 - a. Tabled until next academic year
- H. Committee Participation by Full-Time Faculty
 - a. Jessica-Dr. Lalla is meeting w/directors in Leadership Committee, so this should improve participation. Jackie-Requested a list with members of all committees.
- I. Advisory Committees
 - a. Nursing, Dental, and some vocations have advisory boards. Some depts. have better participation than others, but they are valuable.
- J. Evening and Saturday classes-research based?
 - a. Geno-Explained that this is a request from the president. Nichole-CS used to offer these classes, they were beneficial, but difficult to schedule without possibly allowing for overloads. Sherry & Breanna-have taught these classes, they were popular and effective. Sherry-

suggested that this be something that directors need to move on making it happen.

K. Minimum Certificate Requirements-Nichole Collins

- a. Nichole-Certificates currently allow for developmental courses to count as credit, but they receive s/u grades, so no credit is received or transferred to other colleges. Also, certificates should require classes beyond developmental courses in Math and English. Geno-This will hurt students because they will see higher level courses and will not attempt to complete certificate. Sherry- Do higher level classes actually serve voc. Students? Can just change courses from s/u to letter grade.

V. **Action Items**

- A. Approval of Student Academic Petition
 - a. Tabled
- B. By-Law Adjustment Adding Treasurer Position
 - a. Tabled.
- C. Set Date for Faculty and Staff Appreciation Day
 - a. May 16th-Approved

VI. **New or Follow-up Items for Next Meeting's Agenda**

- a. Jessica will send out email

VII. **Adjournment**

- a. Meeting adjourned at 1:59pm

minutes recorded and submitted by Sara Vigil in absence of secretary. Reviewed by secretary.