

IT/DE Sub-Committee

Minutes

Friday, January 24, 2020

9:00 AM

Suite, GS-104

- I. Establishment of Quorum
- II. Call of Meeting to Order 9:15 m
- III. Approval of Agenda – Matt Bowie motioned Urszula Abeyta seconded
- IV. Approval of Minutes – Tabled minutes till next meeting. Matt motioned Denise Gibson seconded. All Approved
- V. Informational/Discussion Items
 - A. QM Certification/Training (required?) Draw a Bill (Larry and Sherry will work on it)
 - B. SARA Agreement – Look at Highlands or push to verify, we don't need it.

Tabled items C through J for next meeting January 31, 2020 Matt motioned Larry seconded

 - C. User Access Policy
 - D. Computer lab availability form
 - E. Online proctoring
 - F. C-RAC Guidelines Evidence Compilation Status
 - G. Online training/orientation for adjunct faculty
 - H. More online programs
 - I. Canvas
 - J. Evaluation of online teaching
- VI. Open Bills

Tabled items VII and VIII for next meeting January 31, 2020 Matt motioned Larry seconded
- VII. Actions Items
 - A. Computer Lab Availability form and Information Sheet
- VIII. New or Follow-up items for next Meeting's Agenda
- IX. Adjournment – 10:19am Matt motioned Urszula seconded