



Minutes

Staff Advisory Senate Regular Meeting
September 3, 2020; 1:00pm
Virtual

- I. Establishment of Quorum**
Present Chair A. Lucero, Vice Chair G. Baca, Members: G. Pacheco, J. Flores, M. Cordova, S. Ortiz, L. Vigil, **absent:** Secretary K. Wezwick
 - II. Call of Meeting to Order**
Chair A. Lucero called meeting to order at 1:03pm
 - III. Approval of Agenda**
M. Cordova recommended to add SGC membership as item 3 and move Review Article I, II, III to item 4. All approved.
 - IV. Approval of Minutes for August 6, 2020**
G. Baca motioned to approve minutes for July 23, 2020 and G. Pacheco seconded. All approved, motion carried.
S. Ortiz motioned to approve minutes for August 6, 2020 and J. Flores seconded. All approved, motion carried.
 - V. Informational/Discussion Items**
 - a. Revise Staff Advisory Senate Constitution and By-Laws**
 - 1. Name Change**
Discussed name change from Staff Advisory Senate to Staff Senate
 - 2. Integration of Constitution and By-Laws**
Discussed the revision and/or combine both constitution and by-laws. M. Cordova suggested that one member finalize a draft after discussion of changes.
 - 3. Shared Governance Membership Representative**
M. Cordova requested clarification on the appointment of Shared Governance Representative Chair Lucero informed the members that it was a practice from the previous senates. Chair Lucero informed the members that Vice-Chair Baca would attend SGC first meeting and then inform Staff Senate the outcome of SGC membership appointment.
 - 3. Review Article I, II and III (pages 1 through 5)**
Members discussed working on the constitution and by-laws simultaneously. The first change is to *amend* the name to Staff Senate. G. Baca made noted that the President recommended that Shared Governance Council be the umbrella to all senates.
(By-Laws
 - **(AMEND – Article I to reflect the Name and Purpose)**
 - **(AMEND – Article II Section 2. Term of Office to reflect/clarify the “2-year term”)**
- G. Pacheco motioned to table the by-laws and constitution and continuation of Article II due to the time and continue revising at the next Regular meeting and M. Cordova seconded. All approved, motion carried.

VI. Action items

1. Name Change

M. Cordova motioned to change name to Staff Senate from Staff Advisory Senate and G. Baca seconded. All approved, motion carried

2. Integration of Constitution and By-Laws

G. Baca motioned to combine both with the decision later on what name we'll carry on it, (Constitution and By-laws) and M. Cordova seconded. All approved, motion carried.

VII. New or Follow-up Items

1. Review Articles IV, V and VI (pages 5 through 8)

- Continue review to begin on Article II, III on next regular meeting
- Shared Governance representation / membership follow up
- Promote the luminarias

VIII. Date & Time of Next Meeting

October 2, 2020 Regular Meeting @ 1:00pm/Virtual

IX. Adjournment

G. Baca motion to adjourn the meeting and S. Ortiz seconded. All approved, motion carried. Meeting ended at 2:24pm