



## MINUTES

Staff Advisory Senate  
Regular Meeting  
May 14, 2020, 1:00 pm  
Google Meets/ Telephone

- I. Establishment of **Quorum** occurred at 1:01 pm
- II. Amanda called the **meeting to order** at 1: 07pm. Present (via video chat or by phone) were: Karen Wezwick, June Lopez\*\*56, Amanda Lucero, Francina Martinez, Gloria Pacheco and Georgia Baca, and Jessica Flores. Lawrence Vigil texted that he has no service, to be able to attend. Guest: David Kavanaugh, from Public Relations.
- III. Approval of **Agenda**—motioned by Georgia--with corrections—adding action Items, changing “Emergency” to “Regular” seconded by Karen (with correction of numbering). Motion passed.
- IV. Informational/Discussion Items:
  - a) Upcoming **SAS Elections**—Due to the 21 submission -day nomination requirement, the process needs to begin, tomorrow, May 15<sup>th</sup>, and closing June 5<sup>th</sup>, with Elections scheduled to take place for two weeks--from the 8<sup>th</sup> thru the 19<sup>th</sup> of June. June meeting will include the new nominees, and they will be sworn in on the first meeting held in July.
    - I. June meeting—25<sup>th</sup> or 26<sup>th</sup> at 1:00p.m.
  - b) Ideas for election preparations—Email notifications for all; Nominations will be collected by David Kavanaugh, [dkavanaugh@luna.edu](mailto:dkavanaugh@luna.edu), who volunteered. Carolyn Chavez will be asked to conduct the Elections at her office.
  - c) **SAS Stipends** (docs) Supplemental Assignment Report; Attendance records; Board sign-in sheets from Sheryl (to confirm Board Meeting attendance).
- V. Action Items
  - a) Francina motioned that nominations be held May 15<sup>th</sup>, and closing June 5<sup>th</sup>; Georgia seconded, motion passed.
  - b) Elections from June 8 through May 19<sup>th</sup> was made by Gloria, seconded by Jessica. Motion passed.
  - c) Jessica motioned, with 2<sup>nd</sup> by Gloria--that David collect nominations. Motion passed.
- VI. New/Follow-up Items for Next Meeting’s Agenda (next week)--Thurs. @1:00p.m.
  - a) Elections, Advertising.
- VII. Adjournment-- Georgia motioned the meeting be adjourned, Karen seconded. Meeting adjourned at 2:24p.m.

Minutes by K. Wezwick, Sec/Treas.

