

COURSE APPROVAL

I have reviewed the course(s) that are part of this agreement. LCC will give credit for the courses taken at the Visiting Institution on the same basis as if LCC provided the course work. In addition, I understand that credits earned through contracted course work must be treated exactly as those credits earned at LCC. The following course(s) taken at the Visiting Institution will be accepted for transfer:

COURSE TITLE	CREDIT HOURS

Luna Community College Registrar *Date*

- **Consortium Agreement deadline is the 2nd Friday of the term by 5:00 pm.**

- **In order to qualify for a Consortium Agreement, you must:**
 - ✓ Have a completed financial aid file at LCC
 - ✓ Be a degree seeking student at LCC
 - ✓ All credit hours at each institution must apply to the student’s LCC program of study
 - ✓ The number of credit hours cannot at the Visiting Institution cannot exceed the number of credit hours at LCC
 - ✓ You must be meeting satisfactory academic progress
 - ✓ Be enrolled at a minimum of at least 6 credit hours at LCC for the Fall and Spring semesters, and a minimum of 3 credit hours for the Summer Semester
 - ✓ Complete withdrawals from LCC will void the Consortium Agreement

- **You MUST pay or make any necessary payment arrangements with the Visiting Institution. LCC will NOT be responsible if your classes are dropped and/or cancelled**

- **Failure to complete courses at Visiting Institution will make you ineligible for future consortium agreements**

- **Receiving financial aid from two institutions for the same semester is illegal**

- **You will be responsible for submitting a copy of your academic transcript (with consortium courses listed) to the OSFA, and an official transcript must be sent to LCC Registrars Office**

I have read, understand, and agree to participate in the Consortium Agreement according to Luna Community College guidelines.

Student Signature Date