



MINUTES

Faculty Senate Regular Meeting
Friday, January 12, 2024
1:00-2:00 PM, Google Meet

- I. Establishment of Quorum: Dr. Billie Mathews, Kevin Williams, Rachael Lucero, Gene Martinez, and Denise Fox
Guests: Nichole Collins
- II. Call of Meeting to Order: 1:04 PM
- III. Approval of Agenda: Gene motioned to approve the agenda; 2nd: Kevin; motion passes unanimously.
- IV. Approval of Minutes: Rachael motioned to approve the minutes; 2nd: Kevin; motion passes unanimously.
- V. Informational/Discussion Items.
 - A. Public Comment (3 minutes per person)- Nichole Collins suggested a different method for disenrollment rather than first day of class. Nichole stressed concern about faculty having course materials ready for students up to a week sooner (before first day of class). This will be added to our 'Things to work on' category.
 - B. Senator/Committee Reports.
 1. Kevin Williams (Associates) – Thank you to the state of NM for adjunct pay raise of \$50/credit hour.
 2. Billie Mathews (Humanities/Shared Governance) – Presented to LCC's athletes about humanities, study sessions, and tea time for faculty.
 3. Rachael Lucero (STEM/Assessment) – Assessment Committee met today: most response to date for CLOA participation; lacking CTE and Trades. First three-year cycle finished and starting 2nd cycle of CLOAs. STEM: returning faculty since Betsy left—Auritha Roybal and Joe Baca. Dan Gonzales will no longer teach after this semester.
 4. Denise Fox (Allied Health and Nursing) – CHW program—first time for CHW practicum and student will work with First Born of New Mexico. Struggling with concept of accepting late work. Athletes and Allied Health seminar—difficult to make time for shadowing hours; better for them to take in the Fall.
 5. Gene Martinez (CTE)— Ten percent increase in enrollment; may have to turn away students. Gene will start having OSHA classes. He has money for materials and needs to spend it.
 6. _____ (Satellites/Business/ Early Childhood Education/ Adult Basic Education) –
 7. Linda Salazar – (Ex Officio/LRC) – absent today.
 - C. A list of things to work on
 1. Course evaluations bypassing course directors and going to Dr. Guzman. History of course evaluations discussed: Google Forms vs Face-to-Face. There are two versions of course evals.—one for online classes, one for face-face. Concern expressed about faculty not getting data to improve courses and the possibility of bringing in an outside consulting firm when we don't use existing data.
 2. Training for online instructors QM/ACUE. NMSU uses ACUE and is expensive. HLC guidance: stop changing structures unnecessarily. To change from QM, where

would the money come from and how would faculty find time to be certified. LCC needs to pay OSHA membership fees to allow Gene to teach the class.

3. Sensitivity Training per Student Senate request. Rachael requests we look for resources to add to Rough Rider Portal.
4. Curriculum Committee update. Nichole will plan a meeting for this semester. Gene will present some changes for the welding curriculum.
5. Coffee Connects. Possible topic: acceptance of late work. Mentoring new faculty with panel discussions and post on RR Knowledge Bank.
6. Teatime with faculty. Dr. Mathew's initiative to help students succeed. Idea: alternate faculty and location to give students a place to do homework and build rapport.
7. FACE initiative. Starting this semester; waiting on Ray Varela's schedule. A program to help dual credit students acclimate to college.
8. NC-SARA update. Nichole gave a history of the program—establishment of course reciprocity between states. Topic will be discussed at the next ITED meeting.
9. Course catalog 2024. Start looking at the catalog now as it will need to be made by March, 2024.

VI. Action Items.

- A. Assessment of Faculty/Course evaluations. Rachael motioned to table this item until next FS meeting; 2nd: Kevin; motion passes unanimously.
- B. Schedule for Coffee Connects. Rachael motioned to table this item until next FS meeting; 2nd: Kevin; motion passes unanimously.
- C. Teatime with Faculty. Denise motioned that FS sponsor the initiative; 2nd: Gene; motion passes unanimously.
- D. FACE initiative. Kevin motioned that FS sponsor the initiative; 2nd: Gene; motion passes unanimously.

VII. Executive Session. Gene motioned to table this item until the next meeting; 2nd: Denise; motion passes unanimously.

VIII. New or Follow-up Items for Next Meeting's Agenda:

- A. Deadline of course materials availability for student access.
- B. Look for sensitivity training resources for next meeting.

IX. Next Regular Meeting: January 26 at 1 PM in Google meet.

X. Adjournment: Gene motioned to adjourn at 2:33 PM; 2nd: Kevin; motion passes unanimously.