



Minutes

Shared Governance Regular Meeting
October 30th, 2020
2:30pm, Google Meet

I. **Establishment of Quorum**

Jason Killian, Chair, Lawrence Vigil Vice Chair. Kimberly Baca, Georgia Baca, Brenda Ortega, Breanna Gould, Gloria Pacheco, Mario Baca, **Stephanie ?**

II. **Call of Meeting to Order**

Called to order 2: 31 pm

III. **Approval of Agenda**

Motion to approve Breanna Gould, 2nd Georgia Baca, motion carries, Breanna Gould motions to table minutes 10-16, 10-23 2nd Lawrence Vigil, motion carries

IV. **Approval of Minutes:** Breanna Gould motions to table minutes from October 16 and October 23, 2020, Lawrence Vigil seconded, all in favor motion carries.

10-16-2020 tabled

10-23-2020 tabled

Chair Jason Killian requests that members review the minutes from October 09, 2020.

Brenda Ortega motions to table October 09, 2020 minutes, Georgia Baca seconded all approve motion carries

V. **Informational/Discussion Items**

- A. **Staff Senate:** Georgia Baca, reports for Staff senate, senate has not met since October 21, 2020, when she last reported.

Academic Leadership, Brenda Ortega reports on a special meeting held on the morning, of 10-9-2020, regarding revision of bylaws. She mentions a concern and verification in terms of finals schedules, along with face to face classes need to be done prior to Thanksgiving, all other classes hosted online will need to follow the finals calendar.

Breanna Gould, clarification of next regular meeting, is scheduled for November 6, 2020, at 1:00 pm. Next special meeting scheduled for November 13, 2020, to finishing revisions of the bylaws at 1:00 pm.

Faculty Senate: Kimberly Baca, reports on using Mindtap verses Blackboard, different faculty members are using the two, also asking faculty to give tutorials on the different platform forms, Senate also goes over Cengage Unlimited. Jason Killian discusses blackboard is our home platform but faculty have brought in third party sources that are linked into blackboard one revelation is from a publisher who has a rental code providing access to everyone of their

digital textbooks for the semester for \$120 dollars, financial aid pays for it. Faculty is working on increasing communication. Next meeting is scheduled for October 6, 2020.

Student Senate: Mario Romero, reports they will continue working on revising bylaws, they have finalized bio and picture, which will showing on their Facebook page. Student senate is moving forward with a virtual reality.

Jason reading in behalf of Vanessa, regarding the advisement meeting in October 19, 2020, they are preparing for preregistration for November 16, 2020,

B. Conflict of Interest: Jason Killian's discussion regarding a conflict of interest, as he serves as the current Chair for faculty senate, and Shared Governance. He addresses the vacant position available, in Faculty Senate, and difficult to fill, it is a three year commitment, with the Vice chair, committed to then serve as Chair after the term as Vice Chair, is fulfilled, making this seat difficulty to fill. Jason continues to address his concern regarding the conflict of interest he is considering to step down from Chair in faculty Senate.

- Brenda Ortega speaks in reference to Jason's concern in serving in two senates, she presents on the research and information from various senate policy handbooks, and bylaws, then a memorandum of record from Dr. Patterson which determines, that there is no conflict of interest.
- Breanna Gould, provides background and research she did regarding conflict of interest, determining that Jason Killian is not in any conflict of interest.
- Georgia Baca, speaks in agreement, there is no conflict of interest. She discusses concerns on overall fairness.
- Kimberly Baca, displays gratitude for Jason Kilian's good work as he serves both senates. She states as a Chair Jason is limited on the of power of decisions, it is an overall general vote by all members of Council.
- Further discussion, with Kimberly Baca and Breanna Gould suggestion and consideration toward working together as a whole, as well as to study and revise bylaws for next meeting, to help with better understanding of all positions within senates.
- Georgia Baca, shares a suggestion for everyone to study the No-Silo rule. She states while it is important to communicate, offer constructive criticism, please do not attack. She mentions that in the past it was hard for people to speak because they felt uncomfortable, and fearful of retaliation.
- Michael Montoya, suggests all Senates to send out notices of meetings to everyone on campus, to enhance communication.
- Breanna Gould addresses that anyone can join in on discussion, you do not have to be on the agenda.

C. COVID-19 Preparations (Francina Martinez):

Jason Kilian's asks Dr. Patterson to comment on his email regarding the COVID-19, preparation for possible closure, Dr. Patterson addresses the rise of COVID cases in the State and HED considering another closure, his interest is to improve from last closure experience with operation issues. We are over a thousand new cases daily, in the State, we are looking at alternate operations, and make advanced plans of possible closures. Goal is to keep everyone employed. He is requesting a contingency plan from Directors by department to identify who is

essential and non-essential in the event we have to work from home. Dr. Patterson also states we are not closing, we are making operational plans to improve in case campus closure, he suggest to keep items ready to go if we are sent to work from home. He addresses concerns of FERPA and confidentiality must continue to be respected.

D. Online Bill Process: Jason Killian, calls on Breanna Gould to present the Google classroom regarding how to access online bill process on google, to continue the use the of this process for Bills submissions, the code to access is **On2igos**.

E. Shared Governance Subgroups: Jason Killian states via Vanessa that advisement is up and running, talking with Chair of Assessment, turns out that sub-groups do not have bylaws, with some committees completely chair less, the Shared Governance Council, will have to decide how to reform these committees. Jason will ask if Chair or Vice still there if not then approach members who are there if committees approves he will send out emails. He will get the list of members.

F. LCC Audience Input: Jason Killian, asked if this item should be on the agenda, the committee agrees to add this to the next agenda.

VI. **Open Bills** no open bills

VII. **Action Items**

A. Adoption of Online Bill Process, tabled for next meeting due to quorum insufficient number of members.

VIII. **New or Follow-up Items for Next Meeting's Agenda**

Lawrence Vigil motions to adjourns, Mario Romero seconded, all approve motion carries

IX. **Adjournment**

meeting adjourns at 4:15